



EYE-Q VISION CARE Job Announcement

Facilities Manager

Consistently ranked one of the top ten “Best Companies to Work for in Central California” since 2006!

EYE-Q Vision Care is regarded as one of the leading eye care centers in Central California. We are committed to excellence because our patients turn to us for the best eye care treatment available. Our team of Ophthalmologists, Optometrists, and professional support staff handle all aspects of eye/vision care from general exams to complex surgeries. Founded in 1956, we provide excellent learning opportunities, outstanding coworkers, and exceptional compensation and benefits.

We are seeking candidates for our FACILITIES MANAGER position. This is a **hands-on** position with supervisory responsibilities.

Position Responsibilities *include but are not limited to:*

- Able to perform and coordinate plumbing, electrical, painting, and construction projects
- Inspects facilities, systems, and their components for the purpose of identifying necessary repairs
- Attends and assists in setting up for company functions and activities
- Ensures maintenance projects are completed on time, on budget and appropriately
- Manages outside vendors and contractors on specific projects
- Create and maintains a process to track all equipment and repairs
- Ensures grounds and common areas are well maintained
- Performs outside custodial duties as needed
- Drives motorized vehicle on or off property for company business

Skills Required:

- OSHA Laws and their respect to a maintenance department
- Commercial maintenance techniques and preventative maintenance plans
- Electrical, plumbing, carpentry, and general construction
- Demonstrated skills related to management, planning, budgeting, and quality improvement.
- Skills to train staff and successfully gather information to streamline processes.
- Ability to plan, organize and direct the work of others.
- Ability to develop and mentor others.
- Must demonstrate the ability to lead by example.
- Strong history of positive, effective interactions with staff, management, patients and Providers.
- Valid California Driver’s License



Preferred:

- Bachelor's degree from four-year college or university; or three years' related experience plus three or more years' experience supervising staff, and/or training in a specialty area; or equivalent combination of education and experience.
- OSHA 30 Certification

Experience:

- Facilities Management: 1 year (Required)
- Healthcare: 1 year (Preferred)
- OSHA: 1 year (Required)

Education:

- Bachelor's (Preferred)

License:

- CA Driver's (Required)

EYE Q is an equal opportunity employer

Job Type: Full-time

If you are interested in applying for this position, please submit a cover letter and a copy of your resume to careers@eyeqvc.com.